



Club Internal Transfer Form

This form is to be used when transferring funds between SAMU Clubs.

Clubs can only transfer *Regular Account funds* to other Clubs.

The Club receiving the funds will receive an email from SAMUFinance indicating the transfer.

Example: Club A needs to pay Club B for a service that Club B provided to Club A.

Requested by: _____

Date: _____

PURPOSE OF TRANSFER: _____

From	To	Amount (\$)
Club Name:	Club Name:	
Club Account Number:	Club Account Number:	

Club Signatures – Club **transferring** funds (3 Executives)

		Clubs Dept
1. Approved by Executive (Print):	Signature:	
2. Approved by Executive (Print):	Signature:	
3. Approved by Executive (Print):	Signature:	

OFFICE USE ONLY

Date _____ JE# _____