



Students' Association of MacEwan University

2019 Elections Poll Clerk Application Form

(Please attach this application form to the front of your resume)

Last Name:		First Name:	
Phone:		Email:	
Student ID:			

Please check all that apply:

<input type="checkbox"/>	I have worked for SAMU elections previously
<input type="checkbox"/>	I am a student at MacEwan University

POLL CLERKS engage students to encourage voting on October 8, 9, and 10, 2019. All Poll Clerks are required to attend a paid training session on Friday October 4, 2019. Poll Clerks should be **outgoing, reliable, and punctual**, and have a flexible schedule.

On the back of this form, please indicate what times you anticipate you will be able to work. We will confirm these times with you before your shifts are scheduled, but it is **very important** that you be able to work the shifts you are scheduled. Please let us know immediately if you are unable to work a time you have been scheduled.

(Over...)

Shade in the blocks of time you are **AVAILABLE**. Please take into account travel time between your classes.

Time	Tuesday Oct 8, 2019	Wednesday Oct 9, 2019	Thursday Oct 10, 2019
9:00 am - 9:30 am			
9:30 am - 10:00 am			
10:00 am - 10:30 am			
10:30 am - 11:00 am			
11:00 am - 11:30 am			
11:30 am - 12:00 pm			
12:00 pm - 12:30 pm			
12:30 pm - 1:00 pm			
1:00 pm - 1:30 pm			
1:30 pm - 2:00 pm			
2:00 pm - 2:30 pm			
2:30 pm - 3:00 pm			
3:00 pm - 3:30 pm			
3:30 pm - 4:00 pm			
4:00 pm - 4:30 pm			
4:30 pm - 5:00 pm			
5:00 pm - 5:30 pm			
5:30 pm - 6:00 pm			

Please submit a **BRIEF RESUME** along with this application form to:

Alan Honey, Returning Officer
 7-292, City Centre Campus
 honeya@macewan.ca

Application Deadline:

Wednesday, September 25, 2019 @ 4:00 pm.

JOB POSTING

Poll Clerks

Poll Clerks are required to assist the Returning Officer on voting days by engaging students at various locations on campus. Poll clerks should be available to work mornings and/or afternoons on October 8, 9, and 10, 2019.

Application Deadline: Wednesday, September 25, 2019 @ 4:00 pm

Full or Part-time: Part-time

Temporary or Permanent: Temporary

Job Description:

1. Work part-time during voting days
2. Promote elections and benefits of voting.
3. Facilitate voting

Qualifications:

Applicants must be MacEwan University students and must be able to communicate fluently in English.

Poll Clerks will be required to attend a one half-hour paid training session on Friday, October 4, 2019 from either 2:00-2:30 pm OR 3:00-3:30 pm.

Remuneration:

\$16.00/hour.

How to Apply:

Please submit a completed application to room 7-292 or to honeya@macewan.ca. Only successful candidates will be contacted.

Contact Information:

If you have any questions about election job opportunities, please contact:

Alan Honey
Governance Advisor/Returning Officer
Students' Association of MacEwan University
7-292, City Centre Campus
Email: honeya@macewan.ca
Phone: (780) 633-3449