

# How to Opt Out

## Opt-out deadline: January 29, 2021

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**You must have alternate coverage to opt-out of the plan.**

**Please have your student ID#, name & policy# of the alternate insurance Co.**

### Opting Out of Coverage

If you are an eligible student and have comparable health and/or dental coverage you may apply to opt-out of the plan(s). Each student is given one opportunity to opt-out of the health and/or dental plan(s) each year. All opt-out forms must be completed online and must be received before the deadline. You will not be able to opt-out of coverage at any other point during the school year. This is a **one-time opt out** and you **will automatically be removed from the plan every year** unless you lose your alternate coverage and re-enroll.

**No exceptions** will be made if the deadline is missed. It is the student's responsibility to pay the plan fees, should they miss the applicable opt-out deadline.

### Online Opt-Out

You may opt-out of the health plan, the dental plan, or both. If opting out of both, please complete **both** sections. Please use an email address that is active. If there is an issue with your submission, we will contact you with this email address.

1. Go to [www.mystudentplan.ca/macewan](http://www.mystudentplan.ca/macewan)
2. Click "Opt-Out/Enroll" and select "Opt-Out" Complete both sections as you will have to indicate if you are opting out of health, dental or both.
3. You must provide the information of your alternative coverage. Any forms without this information are considered invalid and will not be processed.

**You will receive an automated confirmation email indicating your request was submitted not that it has been approved. Please keep this for your records.**

### Coordinating Multiple Plans

If you are an eligible student and have comparable coverage you may wish to coordinate your plans. Benefits under the two plans can be coordinated to increase your coverage up to 100% of the actual expense(s) incurred. For example, following payment under this plan you can submit outstanding balances to the other plan for consideration. Find out more about coordination of benefits.

**Your deadline to Opt Out:**

**January 29, 2021**